

Here are a few items to consider prior to closing on the purchase of your investment property. It is important to gather this information from the current owner and complete these items to ensure a smooth transition into property management.

- Obtain the following Tenant Information - if applicable
 - Tenants' names, phone numbers & email addresses
 - Lease Agreements
 - Security Deposits
 - Current monthly rent amounts AND if tenants are current with rent

- Obtain homeowner's insurance prior to closing

- Transfer Utilities
 - Water & Sewer
 - Electric (if vacant)
 - Gas (if vacant)

- Gather keys and submit copy to JAMM Property Management

- Trash collection information
 - City
 - Private: _____

- Laundry information (if coin operated)
 - Name of service company and phone number: _____

 - Provide current service contract

Additional Information: _____

Please contact JAMM for more information or any questions pm@jammrealestate.com